

# DEPUTY VICE-CHANCELLOR (RESEARCH)

## RESEARCH BULLETIN #12 December 2008

# UNSW



PROFESSOR LES FIELD

DEPUTY VICE-CHANCELLOR  
(RESEARCH)

Dear Colleagues,

This is DVC(R) Bulletin #12 to provide an update on important issues affecting researchers at UNSW. If you missed the previous bulletins – the contents are available at <http://www.dvcresearch.unsw.edu.au/newsletter.html>.

### 1. **Draft Revised Research Code of Conduct and Associated Procedures**

The Draft Revised Research Code of Conduct and Associated Procedures are now available for review.

[Research Code of Conduct](#)  
[Procedures for Authorship and for Resolving Disputes Between Authors](#)  
[Procedures for Handling Allegations of Research Misconduct](#)  
[Procedures for Handling Research Material and Data](#)

UNSW staff are invited to provide feedback by Friday 19 December 2008. The contact details are available on the Policy Consultation webpage <http://www.policy.unsw.edu.au/consultation.htm>.

### 2. **ARC Future Fellows**

UNSW submitted 46 applications for ARC Future Fellows on 26 November 2008. The latest advice from the ARC is that there will be 4 discipline-based Selection Advisory Committees (SACs). Each SAC will consist of 12 experts who have international standing in their fields of research and will include two co-chairs. The final SAC meeting is scheduled in Canberra 2-10 July 2009 with the Ministerial announcement of 2009 ARC Future Fellowships expected in September 2009.

### 3. **Cooperative Research Centre (CRC): Call for applications**

On 28th November, the Commonwealth Government announced the timing and guidelines for the next round of CRC applications. Applications close on 20th March, and the guidelines can be found at <https://www.crc.gov.au/Information/default.aspx>. Please contact Dr Leigh Schwartzkoff ([l.schwartzkoff@unsw.edu.au](mailto:l.schwartzkoff@unsw.edu.au)) in the Research Strategy Office promptly if you are planning or contemplating involvement in a CRC bid.

### 4. **Library of Successful Research Grants**

The Research Strategy Office houses a library of successful past research applications that researchers have made available to UNSW applicants. To make an appointment to review applications please contact Scott Hoggan ([s.hoggan@unsw.edu.au](mailto:s.hoggan@unsw.edu.au); phone 9385 5600).

### 5. **Support for Fellowship Applicants**

UNSW researchers considering applying for ARC Fellowships (APD, ARF/QEII or APF) in the next ARC Discovery round are invited to contact Paul Ashworth for an appointment between 5-16 January. To make an appointment with Paul please contact Scott Hoggan ([s.hoggan@unsw.edu.au](mailto:s.hoggan@unsw.edu.au); phone 9385 5600).

## 6. 2009 Postgraduate Research Support Scheme (PRSS) Conference Travel Scheme for HDR Students

Guidelines for the 2009 PRSS Conference Travel Scheme have been released. Please note that there will be 2 application rounds for 2009. Round 1 opens in December 2008 and closes 21 January 2009. Round 2 will open in June 2009. All research students will be notified via myUNSW of the scheme and application process.

Students attending conferences from 1 December 2008 to 31 December 2009 are eligible for both rounds. Students may apply for funds retrospectively or in advance. However, students are encouraged to plan ahead and apply in the appropriate round for their particular conference.

Successful applicants will receive funds by way of a scholarship that will be paid when we receive confirmation that their conference paper has been accepted. Proof of conference attendance must be provided at the end of the conference. Funds must be returned should the student not attend the conference.

Faculties retain responsibility for approving the applications as well as the level of PRSS funding to be awarded to each applicant. Faculties and schools, at their discretion, may supplement the PRSS funding for individual students – however, this will be managed by schools independently of the PRSS Scheme.

## 7. APA Scholarships

UNSW first round APA offers (will be released from 11 December 2008. Second round offers (if required) will be released 12-16 January 2009. Research Excellence Scholarships (University Medallists, First in Hons year), that are awarded in addition to APA scholarships, will be released on 12 January 2009.

UNSW will match APA offers from students from other Universities who wish to enrol at UNSW, subject to satisfying admission requirements and the availability of supervision, space and resources. Information directing students to contact the Dean of Graduate Research and supply relevant documentation will be available on the front page of the Graduate Research School web site from mid-December.

## 8. Assistance from GMO with Grant Applications

The Grants Management Office (GMO) provides a compliance read with written feedback to researchers who submit their applications by the internal deadlines. Please check the GMO web site on a regular basis over the coming weeks as final guidelines and information to assist applicants is released on the web site.

GMO Internal Deadline	Funding Scheme Deadline	Funding Scheme	Name of Scheme
1/12/08	19/12/08	NHMRC	Partnerships Projects
16/1/09	6/2/09	NHMRC	Research Fellowships
16/1/09	6/2/09	NHMRC	Practitioner Fellowships
9/2/09	4/3/09	ARC	Discovery
26/2/09	17/3/09	NHMRC	Project Grants
10/3/09	31/3/09*	NHMRC	Career Development Awards
8/4/09	1/5/09	NHMRC	Postdoctoral Fellowships
	Late June	NHMRC	Program Grants

\*TBC

## 9. NEW GRANTS ADMINISTRATION FORMS

The paperwork UNSW requires of you when you submit and accept a grant has now been simplified and streamlined. The RA1 form has been replaced by the Grant Application Lodgement Form (GALF) and the RA2 and Acceptance forms have been replaced by the Grant Acceptance Form (much of the information on which is pre-populated for you to simply check). Go to

[http://www.gmo.unsw.edu.au/NowIveGotFunding/Forms/Forms\\_index.html](http://www.gmo.unsw.edu.au/NowIveGotFunding/Forms/Forms_index.html) for further details and to download the GALF.

## **10. GRANT REPORTING SEASON BEGINS**

An important part of managing your external grants is reporting to the funding body. Please note the following reporting deadlines:

- ***ARC Progress Reports – Due 31 January***

Failure to report your progress on current grants can make you ineligible to apply for further grants.

- ***Vice Chancellors Fellowships Progress Reports – Due 31 January***

Progress Reports for these Fellowships should be submitted to your Faculty's Associate Dean (Research). These reports are an important opportunity for mentoring and performance monitoring, and planning your upcoming program of activities.

- ***NHMRC Progress Reports – Due 31 March***

Requests for carry-forward of ARC Funding – Due 31 March

Ensure you put through all expenditure prior to 18 December as UNSW reports the general ledger balance, and not your understanding of commitments, to the ARC] Carry forwards of greater than 75% of your annually awarded funding require a substantial justification and formal approval by the ARC.

- ***ARC LIEF Final Reports - Due by 1 November if awarded for 2007***

Please ensure you have acquitted your obligations in this regard **THIS MONTH** if you have not already done so.

- ***Final Reports for other ARC schemes and NHMRC schemes***

These are due within six months of the final year or approved carry-forward.

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The Grants Management Office provides more details on how and when to complete reports at [http://www.gmo.unsw.edu.au/NowIveGotFunding/ReportingOnActivity/ReportingOnOutcomes\\_index.html](http://www.gmo.unsw.edu.au/NowIveGotFunding/ReportingOnActivity/ReportingOnOutcomes_index.html). Enquiries should be directed to your Grants Team or to [mygrants.gmo@unsw.edu.au](mailto:mygrants.gmo@unsw.edu.au).

Finally – 2008 has been a great year for research at UNSW – one of the best for some considerable time. Let me say thank you to all for the hard work and commitment which has contributed to our successes across the board. Enjoy the well-earned break over Christmas period and have a happy and safe new year.

**Professor Les Field**  
**Deputy Vice-Chancellor (Research)**